## Sample Letter to Broker from Donor

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Dear:
I would like to make a gift of stock on [insert date] to the Asante Africa Foundation, LLC (EIN# 71-1010614).
Please transfer [number] shares of [company name] to the charity on [indicate month, year when you would like transfer to occur].
Use the following transfer instructions:
Charles Schwab C/O Golub Group LLC Account Name: Asante Africa Foundation (Tax I.D. Number 71-1010614) Golub Group ACCT Number: 6010-5591
It is important to notify the Gift Processing Department of the gift being transferred.
Contact information is as follows:
Asante Africa Gift Processing 337 17 <sup>th</sup> Street Suite 217 Oakland, CA 94612 E-mail:donations@asanteafrica.org
The Asante Africa Foundation will also provide me with a receipt for this gift.
Thank you for your prompt attention to this matter.
Sincerely,

cc: Asante Africa Foundation