

Job Title:	Development and External Engagement Intern
Time Required:	8-10 hours/week
Asante Africa Foundation ~ Organizational Overview	
<p><i>Asante Africa Foundation is a 501(c)(3) nonprofit organization that promotes quality educational access age appropriate life skills and leadership development for children in East Africa (Kenya, Tanzania, Uganda).</i></p> <p><i>Asante Africa Foundation is recognized for delivering educated resilient East African youth who can confidently address life's challenges, thrive in the global economy, and catalyze positive change. Our youth enter into the community capable of managing obstacles and opportunities as they arise. We tackle complex system level challenges that girls, boys, and particularly vulnerable rural youth face.</i></p> <p><i>Asante Africa Foundation believes in the power of knowledge as a catalyst to help young people create a future where they live their dreams. We achieve this vision through partnering with local families, educators and community members to create safe and healthy learning environments, strengthen teacher quality, enhance learning in the classrooms, provide merit-based scholarships, and leadership development.</i></p> <p><i>To learn more about Asante Africa Foundation please visit www.asanteafrica.org</i></p>	
Job Description	
<p>Asante Africa Foundation is seeking a dynamic, passionate development Intern to join our development team. This internship is an excellent opportunity to gain exposure to fundraising and communications for an international nonprofit that is “on the move”. The intern should have a background and/or interest in fundraising, marketing/communications, events, social change communications, and/or international development. Under the supervision of the Director of Strategic Partnership, the responsibilities include but are not limited to: researching donor prospects and fundraising opportunities, organizing fundraising and virtual outreach events, researching prospective donors aligned with our values and mission, writing donor concept proposals, engaging with donors, authoring donor communications.</p>	

Qualifications and Skills

- This position need a personality not afraid of outreach, phone conversations and engaging in conversations about our work and achievements with others.
- Experience in/desire to learn about fundraising or event organizing
- Great personal initiative and independence, a ‘can-do’ attitude is key
- Capacity to proactively manage small fundraising projects and tasks
- Creativity and ability to work as a team
- Goal-oriented and good at setting priorities
- Experience with Microsoft Office Suite is preferred
- Ideal candidates will have excellent organizational and communication skills

Position Notes:

BENEFITS TO YOU:

- Directly impact Asante Africa Foundation's efforts to fund education-related projects that empower the next generation of East African change agents, whose dreams and actions transform the future for Africa and the world
- Be part of a highly-motivated nonprofit organization run by volunteers and receive professional training
- Gain insight into the day-to-day operations of a nimble, results-orientated, high-growth nonprofit organization and learn about successful international development programs
- Build your resume and gain references for future employment opportunities
- Opportunity to work from the comfort of your own home or our Oakland office

TIME COMMITMENTS

A minimum of 15 hours per week is required. *Students who can commit to two semesters are strongly preferred.* Scheduling is flexible based on applicant's availability. The majority of internship activities will take place online given coronavirus.

To Apply:

We are currently accepting applications for Winter/Spring 2021. Please email a cover letter and a resume to volunteer@asanteafrica.org with “Donor and External Engagement Intern” in the subject line.