



## Volunteer Job Description

Job Title:	Videographer
Department:	Marketing and Communication
Location:	Virtual
Time Required:	10 - 20 hours/month

### Job Description

#### Position overview:

Seeking video editor with camera and media skills who will be responsible for all video, editing, and motion graphic production - including conception, storyboarding, planning, shooting and organization.

#### Duties and Responsibilities include, but not limited to:

- Responsible for all video, audio, and motion graphic production - including conception, storyboarding, planning, shooting and organization of video shoots.
- Manage all production and post-production processes and ensure timeliness of the final deliverable
- Ensure all creative assets adhere to brand guidelines

#### Qualifications:

- Extensive video editing experience
- Some experience with web development a plus
- Knowledge of internet video production
- Availability and equipment to shoot in Bay Area events a plus.
- Strong creative and storytelling skills
- Attention to detail
- Ability to meet deadlines

### ASANTE VOLUNTEER POSITION NOTES:

To be successful as a member of the Asante Africa Foundation team, you will also:

Have a passion for our mission and a strong desire to impact an up-and-coming non-profit organization



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Be an innovative and creative thinker - you are not afraid to try something new and inspire others to do so

Have a very high level of personal and professional integrity and trustworthiness

Have a strong work ethic, take initiative, and require minimal direction

Work well independently as well as part of a team

Thrive in a fast-paced and fun environment

### Benefits:

Directly impact Asante Africa's efforts to fund education-related projects that enhance knowledge, skills, and opportunities for hundreds of children in East Africa.

Be part of a highly-motivated nonprofit organization run entirely by volunteers.

Gain insight into the day-to-day operations of a nimble, results-orientated, high-growth nonprofit organization.

Have the opportunity to see your ideas and contributions implemented.

Build your resume and gain references for future employment opportunities.

### Compensation:

This is an unpaid, volunteer position.

The position is for a specific project with an expectation of 10 - 20 hours of work per month.